



ADDENDUM

Meeting of the Connect Transit Board of Trustees

October 23, 2018

4:30 P.M.

Board Room
Connect Transit Operations Facility
351 Wylie Drive, Normal, IL 61761

- F. **New Business**
 - 2. **Recommendation of Snow Services**



MEMO

October 23, 2018

TO: Board of Trustees
FROM: Cassie Mosier, Procurement Specialist
Subject: Recommendation of Snow Services

RECOMMENDATION: Authorize the General Manager to execute a one (1) year flat fee service agreement for Snow Services to LKM Landscaping. The totals for services are below:

Project	Year 1
Salt Parking Lots	\$549.00 Per Salting
Snow Plowing Parking Lots	\$550.00 Per Plowing
Salt	\$170.00 Per ton
Emergency Service	\$200 Per call

BACKGROUND: Connect has contracted for snow plowing services since 2010 and has used various contractors. The contract in the past included sidewalks and parking lots.

DISCUSSION: The amount of snowfall each year is unpredictable and there is no way to predict the total cost of this service annually. This contract will be a firm fixed price contract per plow and salting of the parking lot. Connect employees will clear snow from the sidewalks to lower the cost of the snow plowing contract.



Three (3) proposals were received from the following vendors: LKM Landscaping, Bellas Landscaping, and Tovar Snow Professionals. The bids are awarded to the responsible bidder, whose bid is the lowest price.

FINANCIAL IMPACT: Connect Transit will use funds from the operating budget.