

AGENDA

Meeting of the Connect Transit Board of Trustees

February 25, 2020 - 4:30 P.M.

Town of Normal, 11 Uptown Station, 4th Floor in the Multipurpose Room #409.

Normal, Illinois 61761

- A. Call to Order
- B. Roll Call
- C. Public Comments
- D. Consent Agenda
 - 1. Approval of January 28, 2020 Board Meeting *Minutes*
 - 2. Disbursements for the month of January 2020
 - 3. Monthly Statistical Report for January 2020
 - 4. Cardinal Infrastructure Federal Report
- E. Presentation of *Government Finance Officers Association Distinguished Budget Presentation Award* to Patrick Kuebrich
- F. New Business
 - 1. Recommendation for Cash Farm Lease
 - 2. Board Acceptance and Support of *Connect to the Future Work Group Recommendations* (Addendum)
- G. General Manager's Report
 - 1. Better Bus Stops Campaign
 - 2. One Voice Trip Downtown Transfer Center
- H. Trustee's Comments
- I. Executive Session
 - 1. ILCS 120/2(c)(1) Personnel Matters
- J. Annual Performance Review and Compensation for the General Manager
- K. Adjournment



January 2020

Financial and Statistical Reports



Name	Check Number	Date	Amount	Description
1st Ayd Corporation	00051389	10-Jan-20	\$238.38	Cleaning Supplies
A.T.U C.O.P.E.	00051355	03-Jan-20	\$163.90	Payroll Deduction
ABC Bus Companies	00051356	03-Jan-20	\$1,647.33	Bus Parts
ABC Bus Companies	00051430	17-Jan-20	\$1,241.63	Bus Parts
ABC Bus Companies	00051458	24-Jan-20	\$220.00	Bus Parts
Ace-Hi Glass Co.	00051357	03-Jan-20	\$810.00	Glass
Advance Auto Parts	00051390	10-Jan-20	\$541.77	Maintenance Supplies
Advance Auto Parts	00051459	24-Jan-20	\$67.81	Maintenance Supplies
Advance Auto Parts	00051483	31-Jan-20	\$12.86	Maintenance Supplies
Airgas USA, LLC	00051391	10-Jan-20	\$152.80	Welding Supplies
Amalgamated Transit Union Local 752	00051358	03-Jan-20	\$6,397.75	Payroll Deduction
Amazon Capital Service	00051359	03-Jan-20	\$2,361.43	Office Equipment & Materials and Supplies
Amazon Capital Service	00051484	31-Jan-20	\$15.56	Office Supplies
Aramark Uniform Services	00051360	03-Jan-20	\$287.06	Cleaning Uniforms & Rugs
Aramark Uniform Services	00051392	10-Jan-20	\$702.36	Cleaning Uniforms & Rugs
Assurance Agency, Ltd.	00051361	03-Jan-20	\$96,997.00	Insurance
Assurance Agency, Ltd.	00051431	17-Jan-20	\$18,460.00	Insurance
Bellas Landscaping	00051393	10-Jan-20	\$1,610.00	Snow Removal
Bellas Landscaping	00051485	31-Jan-20	\$1,855.00	Snow Removal
Birkey's Farm Store, Inc	00051394	10-Jan-20	\$361.92	Bus Parts
Birkey's Farm Store, Inc	00051460	24-Jan-20	\$1,657.92	Bus Parts
Birkey's Farm Store, Inc	00051486	31-Jan-20	\$696.80	Bus Parts
Black & Decker (US), Inc	00051461	24-Jan-20	\$67.26	Bus Parts
Blue Cross and Blue Shield of Illinois	00051395	10-Jan-20	\$114,083.87	Insurance
Blue Cross and Blue Shield of Illinois	00051487	31-Jan-20	\$114,083.87	Insurance
Brink's Incorporated	00051462	24-Jan-20	\$204.68	Consulting
Carlson Siding & Construction	00051396	10-Jan-20	\$325.00	Building Maintenance
Carpet Weaver's Flooring & Furniture	00051432	17-Jan-20	\$663.00	Building Maintenance
Central Illinois Trucks Inc.	00051362	03-Jan-20	\$5,198.32	Bus Parts
Central Illinois Trucks Inc.	00051397	10-Jan-20	\$1,430.93	Bus Parts
Central Illinois Trucks Inc.	00051433	17-Jan-20	\$54.22	Bus Parts
Central Illinois Trucks Inc.	00051463	24-Jan-20	\$2,594.18	Bus Parts
Central Illinois Trucks Inc.	00051488	31-Jan-20	\$2,430.41	Bus Parts
CIRBN, LLC	00051489	31-Jan-20	\$347.84	Internet
City of Bloomington	00051363	03-Jan-20	\$1,106.77	Utilities
City of Bloomington	00051398	10-Jan-20	\$122.85	Utilities
City of Bloomington	00051490	31-Jan-20	\$1,237.00	Utilities
Clark Baird Smith, LLP	00051364	03-Jan-20	\$595.00	Legal Service
Clean Exhaust Specialist	00051434	17-Jan-20	\$1,015.29	Outside Repair
Corn Belt Energy Corp.	00051464	24-Jan-20	\$3,913.59	Utilities
Cornerstone Government Affairs	00051435	17-Jan-20	\$3,333.33	Consulting
Crown Lift Trucks-735	00051399	10-Jan-20	\$1,186.07	Cleaning Supplies
Crown Lift Trucks-735	00051465	24-Jan-20	\$377.00	Garage Equipment Repair
Cummins Crosspoint	00051466	24-Jan-20	\$212.82	Bus Parts
Cummins Crosspoint	00051491	31-Jan-20	\$281.10	Bus Parts
Cumulus Media	00051436	17-Jan-20	\$650.00	Radio Advertising
David Eckardt	00051400	10-Jan-20	\$87.13	Driver's Uniforms
Dish Network	00051365	03-Jan-20	\$102.03	Television Service
Dish Network	00051467	24-Jan-20	\$102.03	Television Service
Don Owen Tire Service, Inc.	00051401	10-Jan-20	\$1,019.21	Bus Parts
Don Owen Tire Service, Inc.	00051468	24-Jan-20	\$137.22	Bus Parts
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Name	Check Number	Date	Amount	Description
Don Owen Tire Service, Inc.	00051492	31-Jan-20	\$115.00	Bus Parts
DON SMITH PAINT COMPANY	00051402	10-Jan-20	\$19.99	General Building Supplies
Economic Development Council	00051457	20-Jan-20	\$1,600.00	Travel & Meetings
Economic Development Council	00051493	31-Jan-20	\$1,600.00	Trustee's Expense
Eitan Weltman	00051366	03-Jan-20	\$293.58	Payroll Deduction
Eitan Weltman	00051437	17-Jan-20	\$293.58	Payroll Deduction
Evergreen FS	00051367	03-Jan-20	\$424.82	Fuel
Evergreen FS	00051403	10-Jan-20	\$627.81	Fuel
Evergreen FS	00051438	17-Jan-20	\$730.86	Fuel
Evergreen FS	00051469	24-Jan-20	\$637.36	Fuel
Fastenal Company	00051404	10-Jan-20	\$76.37	Bus Parts
Fasteners Etc.	00051405	10-Jan-20	\$370.64	Maintenance Supplies
Frontier	00051470	24-Jan-20	\$62.67	Telephone
Geiger	00051406	10-Jan-20	\$2,490.24	Employee Recognition
Genfare	00051368	03-Jan-20	\$107.82	Software and Hardware
Genfare	00051407	10-Jan-20	\$614.98	Software and Hardware
Genfare	00051471	24-Jan-20	\$1,143.80	Software and Hardware
Genfare	00051494	31-Jan-20	\$816.97	Software and Hardware
Gillig LLC	00051408	10-Jan-20	\$2,098.76	Bus Parts
Gillig LLC	00051439	17-Jan-20	\$79.96	Bus Parts
Gillig LLC	00051472	24-Jan-20	\$567.47	Bus Parts
Global Equipment Company	00051473	24-Jan-20	\$530.00	Garage Supplies
Great Plains Media	00051409	10-Jan-20	\$1,500.00	Radio Advertising
ICMA Retirement Trust	ACH	16-Jan-20	\$28,490.32	Payroll Deduction
ICMA Retirement Trust	ACH	30-Jan-20	\$28,280.27	Payroll Deduction
ICMA Retirement Trust	ACH	31-Jan-20	\$269.01	Payroll Deduction
Illinois Department of Revenue	00051369	03-Jan-20	\$12,306.97	Payroll Deduction
Illinois Department of Revenue	00051440	17-Jan-20	\$12,245.30	Payroll Deduction
Illinois Department of Revenue	00051495	31-Jan-20	\$11,985.56	Payroll Deduction
Illinois Department of Unemployment	ACH	30-Jan-20	\$547.12	Unemployment Tax
Illinois State Disbursement Unit	00051370	03-Jan-20	\$647.79	Payroll Deduction
Illinois State Disbursement Unit	00051441	17-Jan-20	\$647.79	Payroll Deduction
Illinois State Disbursement Unit	00051496	31-Jan-20	\$647.79	Payroll Deduction
Indiana State Collection Unit (INSCCU)	00051371	03-Jan-20	\$70.00	Payroll Deduction
Indiana State Collection Unit (INSCCU)	00051442	17-Jan-20	\$70.00	Payroll Deduction
Indiana State Collection Unit (INSCCU)	00051497	31-Jan-20	\$70.00	Payroll Deduction
IPTA	00051410	10-Jan-20	\$8,500.00	IPTA Dues
IWIN	00051372	03-Jan-20	\$542.00	Employee Physicals
J. J. Keller & Associates, Inc	00051411	10-Jan-20	\$572.00	Dues & Subscriptions
J.G. Stewart Contractors, Inc	00051498	31-Jan-20	\$17,130.00	Construction
Julie Dockham	00051474	24-Jan-20	\$374.68	Travel & Meetings
Kashia d/b/a Inbox Loan	00051373	03-Jan-20	\$65.00	Payroll Deduction
Kashia d/b/a Inbox Loan	00051443	17-Jan-20	\$65.00	Payroll Deduction
KEITH Engineering Design	00051412	10-Jan-20	\$1,955.14	Solar Project
KEITH Engineering Design	00051444	17-Jan-20	\$1,217.36	Solar Project
Ken's Oil Service, Inc	00051374	03-Jan-20	\$19,813.31	Fuel & Bus Parts
Ken's Oil Service, Inc	00051413	10-Jan-20	\$17,294.76	Fuel & Bus Parts
Ken's Oil Service, Inc	00051445	17-Jan-20	\$17,219.57	Fuel
Ken's Oil Service, Inc	00051475	24-Jan-20	\$1,734.75	Bus Parts & Lubricants
Ken's Oil Service, Inc	00051499	31-Jan-20	\$15,515.65	Fuel & Lubricants
Kurt Kisandi	00051414	10-Jan-20	\$30.44	Garage Maintence Equipment (Reimbursement)
Lewis, Yockey & Brown, Inc	00051415	10-Jan-20	\$1,932.75	Bus Stop Improvements



Name	Check Number	Date	Amount	Description
Marsha L Combs-Skinner	00051375	03-Jan-20	\$673.85	Payroll Deduction
Marsha L Combs-Skinner	00051446	17-Jan-20	\$673.85	Payroll Deduction
Marsha L Combs-Skinner	00051500	31-Jan-20	\$73.85	Payroll Deduction
Martin Glaze	00051376	03-Jan-20	\$79.32	Travel Reimbursement
Menards	00051416	10-Jan-20	\$323.49	Building Maintenance & Cleaning Supplies
Menards	00051447	17-Jan-20	\$24.92	Building Maintenance
Midwest Transit Equipment, Inc.	00051417	10-Jan-20	\$138.93	Bus Parts
Midwest Transit Equipment, Inc.	00051501	31-Jan-20	\$145.14	Bus Parts
Miller Janitor Supply	00051377	03-Jan-20	\$73.85	Maintenance Supplies
Miller Janitor Supply	00051418	10-Jan-20	\$42.80	Maintenance Supplies
	00051418		\$50.43	VORTING AND STATE OF THE PROPERTY OF THE PROPE
Miller Janitor Supply		17-Jan-20	¥ 2 2 2 2	Maintenance Supplies
Miller Janitor Supply	00051476	24-Jan-20	\$810.92	Maintenance Supplies
Miller Janitor Supply	00051502	31-Jan-20	\$187.02	Maintenance Supplies
Mohawk Mfg. & Supply Co.	00051378	03-Jan-20	\$88.90	Bus Parts
Mohawk Mfg. & Supply Co.	00051503	31-Jan-20	\$26.82	Bus Parts
Morris Avenue Garage	00051379	03-Jan-20	\$140.00	Vehicle Inspection
Morris Avenue Garage	00051419	10-Jan-20	\$140.00	Vehicle Inspection
Morris Avenue Garage	00051477	24-Jan-20	\$56.00	Vehicle Inspection
Morton Community Bank	00051504	31-Jan-20	\$1,350.00	Health Savings Accounts
Mutual of Omaha	00051420	10-Jan-20	\$14,951.81	Life, AD&D, STD & LTD
Mutual of Omaha	00051505	31-Jan-20	\$14,893.43	Life, AD&D, STD & LTD
Neuhoff Media	00051449	17-Jan-20	\$2,781.00	Advertising
Nicor Gas	00051478	24-Jan-20	\$1,794.21	Utilities
Oberlander Alarm Systems, Inc.	00051421	10-Jan-20	\$208.00	Security Alarm Service Fee
Orkin Pest Control	00051450	17-Jan-20	\$1,132.82	Pest Control
OSF Occupational Health	00051451	17-Jan-20	\$535.50	Drug Testing
Payroll	ACH	02-Jan-20	\$191,303.99	
Payroll	ACH	16-Jan-20	\$199,580.92	
Payroll	ACH	30-Jan-20	\$198,077.44	
Personal Finance Company LLC	00051380	03-Jan-20	\$80.00	Payroll Deduction
Personal Finance Company LLC	00051452	17-Jan-20	\$80.00	Payroll Deduction
Personal Finance Company LLC	00051506	31-Jan-20	\$80.00	Payroll Deduction
Piercy Auto Body	00051381	03-Jan-20	\$2,293.80	Outside Repair
Piercy Auto Body	00051507	31-Jan-20	\$1,636.50	Outside Repair
Pinnacle Door	00051453	17-Jan-20	\$2,335.00	Overhead Door Maintenance
Pinnacle Door	00051508	31-Jan-20	\$752.00	Door Repair
Prairie Signs	00051509	31-Jan-20	\$592.00	Maps & Schedules
Remix Software	00051510	31-Jan-20	\$18,500.00	Software & Tech Support
Republic Services # 368	00051382	03-Jan-20	\$203.19	Garbage Disposal
Republic Services # 368 Shirley Robinson	00051511 00051512	31-Jan-20 31-Jan-20	\$197.50 \$96.00	Garbage Disposal Uniform Reimbursement
Southtown Wrecker Service, Inc.,	00051312	03-Jan-20	\$187.50	Towing
Stephens Auto Glass	00051583	31-Jan-20	\$75.00	Glass
Stratus Networks	00051514	31-Jan-20	\$1,529.41	Phone Service
The Aftermarket Parts Company LLC	00051384	03-Jan-20	\$1,654.81	Bus Parts
The Aftermarket Parts Company LLC	00051422	10-Jan-20	\$502.10	Bus Parts
The Aftermarket Parts Company LLC	00051454	17-Jan-20	\$1,865.78	Bus Parts
The Aftermarket Parts Company LLC	00051479	24-Jan-20	\$2,192.55	Bus Parts
The Aftermarket Parts Company LLC	00051515	31-Jan-20	\$144.02	Bus Parts
The Normalite	00051480	24-Jan-20	\$24.95	Dues & Subscriptions
Thermo King Quad Cities, Inc.	00051423	10-Jan-20	\$343.05	Bus Parts
Tolar Manufacturing Company Inc	00051481	24-Jan-20	\$1,170.00	Bus Shelters
Town of Normal	00051424	10-Jan-20	\$381.80	Utilites



Name	Check Number	Date	Amount	Description
Town of Normal	00051516	31-Jan-20	\$381.80	Utilites
Truck Centers, Inc.	00051482	24-Jan-20	\$1,482.00	Bus Parts
Uline	00051425	10-Jan-20	\$134.11	Office Supplies
Uline	00051455	17-Jan-20	\$414.13	Office Supplies
Uline	00051517	31-Jan-20	\$582.02	Office Supplies
United Parcel Service	00051385	03-Jan-20	\$12.37	Shipping
United Parcel Service	00051426	10-Jan-20	\$10.15	Shipping
United States Treasury	00051518	31-Jan-20	\$13.52	Federal Tax Payment
United States Treasury	ACH	07-Jan-20	\$68,628.03	Federal Tax Payment
United States Treasury	ACH	21-Jan-20	\$68,406.26	Federal Tax Payment
Urban Transportation Associates, INC.	00051519	31-Jan-20	\$862.50	Bus Parts
VenuWorks of Bloomington, LLC	00051456	17-Jan-20	\$2,233.00	Advertising
VenuWorks of Bloomington, LLC	00051520	31-Jan-20	\$2,233.00	Advertising
Verizon Wireless	00051427	10-Jan-20	\$893.18	Mobile Data Terminals for SS
Visa - Commerce Bank	00051386	03-Jan-20	\$8.00	Support Vehicles
Visa - Commerce Bank	00051386	03-Jan-20	\$50.00	Advertising- Employment
Visa - Commerce Bank	00051386	03-Jan-20	\$221.08	Bus Shelters
Visa - Commerce Bank	00051386	03-Jan-20	\$44.29	Office Supplies
Visa - Commerce Bank	00051386	03-Jan-20	\$319.96	Software Licensing
Visa - Commerce Bank	00051386	03-Jan-20	\$99.00	Management Publications
Visa - Commerce Bank	00051386	03-Jan-20	\$694.61	Travel & Meetings
Visa - Commerce Bank	00051386	03-Jan-20	\$37.90	Legal
Visa - Commerce Bank	00051386	03-Jan-20	\$77.42	Advertising- Promotions
Visa - Commerce Bank	00051386	03-Jan-20	\$255.32	Safety & Training
Vision Service Plan (IL)	00051428	10-Jan-20	\$922.62	Vision Insurance
Watts Copy Systems, Inc	00051387	03-Jan-20	\$757.26	Lease
Watts Copy Systems, Inc	00051521	31-Jan-20	\$708.54	Lease
WEEK Television Inc	00051429	10-Jan-20	\$200.00	Advertising
YWCA Mclean County	00051388	03-Jan-20	\$2,000.00	Refund of Overpayment

Grand Total \$1,430,462.55

Bloomington Normal Public Transit Balance Sheet

Fiscal Year: 2020 Period: 7 Jan-2020	Division: 99 Board Reports	As of: 1/31/2020
001 Assets		
005 Current Assets		
100 Checking and Savings	\$7,093,603.95	
110 Accounts Receivable	\$585,856.89	
120 Inventory Asset - Fuel	\$45,135.99	
122 Inventory Asset - Parts	\$195,976.57	
123 Inventory Asset - Tires	\$0.00	
140 Other Current Assets	\$334,204.39	
141 Total Current Assets	\$8,254,777.79	
150 Fixed Assets	\$20,363,099.64	
190 Total Assets	\$28,617,877.43	
200 Liabilities & Equity 205 Liabilities		
207 Accounts Payable	\$206,200.23	
210 Payroll Liabilities 220 Contracts	\$1,124,774.78	
221 Due to Illinois Funds Account	\$0.00	
222 Deferred Revenue	\$0.00	
250 Deficit Funding Advance	\$141,707.43 \$0.00	
290 Total Liabilities	\$1,472,682.44	
298 EQUITY		
300 Fixed Asset Equity	\$12,483,532.77	
301 Unreserved Fund Equity	\$6,750,412.62	
302 Underground Petroleum Storage	\$20,000.00	
303 Total Equity	\$19,253,945.39	
305 Retained Earnings	\$7,891,249.60	

Bloomington Normal Public Transit

Budget	
Approved	
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ncome State	6
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Fro	From Fiscal Year: 2020	From Period 7	Division: 98 Operating Profit/Loss	fit/Loss	•	As of: 1/31/2020	0
두	Thru Fiscal Year: 2020	Thru Period 7	Jan-2020		Jul-2019 Jan-2020		Approved Budget
400 0	400 Operating Revenue						
401	Passenger Fares		\$52,882.80	6.75%	\$406,711.83	51.88%	\$784,000.00
403	ISU Contract Fare		\$48,178.00	8.62%	\$326,128.00	58.34%	\$559,000.00
405	Other Contract Fares		\$15,132.61	10.73%	\$94,175.85	%62.99	\$141,000.00
407	Advertising Revenue		\$6,601.50	4.40%	\$58,963.64	39.31%	\$150,000.00
409	Miscellaneous Revenue	en	\$1,739.13	22.92%	\$21,986.70	732.89%	\$3,000.00
411 T	411 Total Operating Revenue	<u>e</u>	\$124,534.04	7.61%	\$907,966.02	55.47%	\$1,637,000.00
200 C	500 Operating Expenses						
501	Operators Wages		\$513,150.37	8.89%	\$3,435,747.01	59.52%	\$5,772,000.00
503	Maintenance Wages		\$84,749.97	7.57%	\$549,398.72	49.05%	\$1,120,000.00
505	Administration Wages	, n	\$78,463.37	7.70%	\$561,617.63	55.11%	\$1,019,000.00
202	Employer Payroll Tax Expense	Expense	\$60,943.05	9.40%	\$354,225.79	54.66%	\$648,000.00
509	Retirement Plan		\$31,069.33	8.13%	\$193,986.25	50.78%	\$382,000.00
511	Group Insurance		\$106,040.98	6.04%	\$827,508.29	47.12%	\$1,756,000.00
513	Uniform Expense		\$2,392.11	6.47%	\$12,197.96	32.97%	\$37,000.00
515	Professional Services		\$12,021.23	3.88%	\$106,733.87	34.43%	\$310,000.00
519	Outside Repair-Labor		\$4,981.17	7.22%	\$28,394.82	41.15%	\$69,000.00
521	Contract Maintenance Services	Services	\$19,031.99	17.30%	\$72,351.23	65.77%	\$110,000.00
523	Custodial Services		\$1,538.32	9.61%	\$7,707.59	48.17%	\$16,000.00
525	Employee Recruiting/Testing/Temp Help	Testing/Temp Help	\$338.00	2.11%	\$6,257.86	39.11%	\$16,000.00
527	Fuel		\$60,593.68	5.83%	\$453,380.58	43.64%	\$1,039,000.00
529	Lubricants		\$4,859.29	11.04%	\$18,193.84	41.35%	\$44,000.00
531	Tires		\$4,353.90	4.84%	\$30,722.99	34.14%	\$90,000.00
535	Bus Repair Parts		\$31,211.97	18.25%	\$139,405.46	81.52%	\$171,000.00
537	Other Materials & Supplies	plies	\$5,623.25	13.82%	\$29,831.70	73.30%	\$40,700.00
539	Shelters/Signs/Shop Tools	Fools	\$2,709.57	27.10%	\$13,303.94	133.04%	\$10,000.00
541	Computer and Office Supplies	Supplies	\$19,769.04	9.93%	\$145,093.46	72.91%	\$199,000.00
543	Utilities		\$12,726.23	9.16%	\$62,680.17	45.09%	\$139,000.00
545	Corporate Insurance		\$25,314.53	6.33%	\$205,057.27	51.26%	\$400,000.00
547	Dues/Subscriptions/Fees	ses	\$291.95	0.56%	\$33,312.83	64.06%	\$52,000.00
549	Printing/Marketing/Training	ining	\$14,908.70	2.36%	\$102,426.42	36.84%	\$278,000.00
560 T	560 Total Operating Expenses	es	\$1,097,082.00	8.00%	\$7,389,535.68	53.87%	\$13,717,700.00
5/0 C	5/0 Operating Assistance		9				
200	Office of Bloomington Operating Assistance	Operating Deficit before Subsidies and Grants Oity of Bloomington Operating Assistance	(\$972,547.96)	8.05%	(\$6,481,569.66)	53.65%	(\$12,080,700.00)
2 2	O HOUSE TO THE	Poraming Assistance	000,000	0.33%	\$300,833.31	58.33%	\$610,000.00
283	l own of Normal Operating Assitance	ating Assitance	\$32,500.00	8.33%	\$227,500.00	58.33%	\$390,000.00
282	Illinois Downstate Operating Assistance	erating Assistance	\$707,036.00	8.01%	\$4,756,732.00	53.87%	\$8,830,000.00
290	FTA 5307 Operating Assistance	Assistance	\$170,216.00	8.04%	\$1,059,407.00	50.02%	\$2,118,000.00
600 T	600 Total Operating Assistance	nce	\$960,585.33	8.04%	\$6,399,472.31	53.56%	\$11,948,000.00
2/18/2	2/18/2020 3:30:57 PM						Page 1 of 1

Financial Reports



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	\$118,530	\$123,667	\$110,792	\$119,271	\$113,433	\$123,220	\$116,193					
FY19	\$111,416	\$122,580	\$100,493	\$122,655	\$107,501	\$116,816	\$104,334	\$104,767	\$114,752	\$112,897	\$117,447	\$116,011

Notes: Other Contract Fares revenue increased \$6,734 in January 2020 from January 2019 due to Heartland Community College and Medicaid billing. Total Cash Fares increased \$2,467 in January 2020 from January 2019. Total Pass Fares decreased \$341 in January 2020 from January 2019.

\$1,150,000 \$1,100,000 \$1,000,000 \$1,000,000 \$950,000 \$950,000 July August September October November December January February March April May June

Actual

■ Budget

■ FY20

■FY19

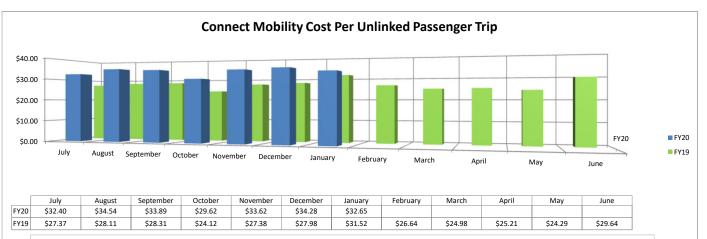
	July	August	September	October	November	December	January	February	March	April	May	June
Actual	\$1,008,020	\$1,076,151	\$1,049,555	\$1,056,263	\$1,062,634	\$1,039,831	\$1,097,082					
Budget	\$1,143,083	\$1,143,083	\$1,143,084	\$1,143,083	\$1,143,083	\$1,143,084	\$1,143,083	\$1,143,083	\$1,143,084	\$1,143,083	\$1,143,083	\$1,143,084

Notes:



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	\$5.06	\$4.01	\$3.52	\$3.13	\$3.70	\$4.61	\$4.16					
FY19	\$5.46	\$4.07	\$3.42	\$3.13	\$3.74	\$4.76	\$4.69	\$3.77	\$3.81	\$3.30	\$4.21	\$5.62

Notes: Expenses decreased \$2,932 in January 2020 from January 2019. Trips increased 22,442 in January 2020 from January 2019.



Notes: Expenses increased \$34,481 in January 2020 from January 2019. Trips increased by 823 in January 2020 from January 2019.



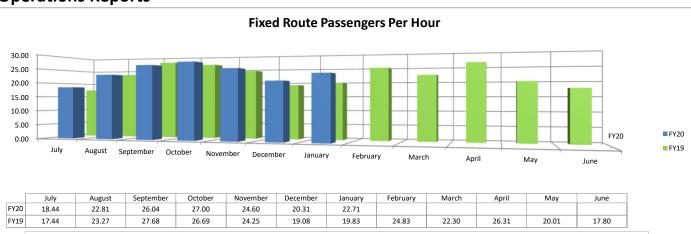
	July	August	September	October	November	December	January	February	March	April	May	June
FY20	\$0.84	\$0.77	\$0.89	\$0.87	\$0.94	\$0.90	\$1.02					
FY19	\$1.09	\$0.99	\$0.99	\$0.98	\$0.99	\$1.01	\$0.94	\$1.01	\$1.01	\$1.01	\$0.80	\$0.24

Notes: Fixed Route maintenance expense increased \$13,884 in January 2020 from January 2019. Fixed Route miles increased 4,536 in January 2020 from January 2019.

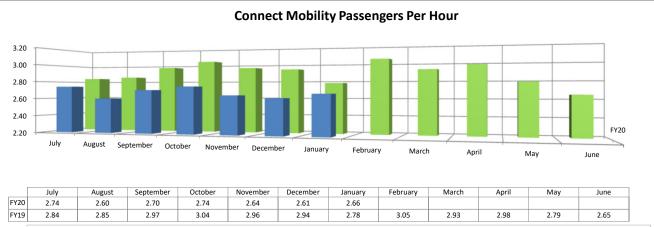


Notes: Connect Mobility maintenance expense increased \$3,042 in January 2020 from January 2019. Mobility miles decreased 617 in January 2020 from January 2019.

Operations Reports



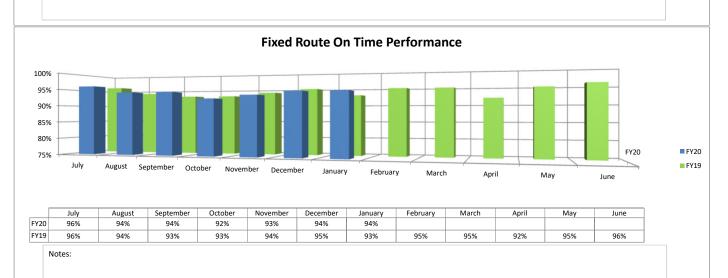
Notes: Fixed route boardings per revenue hour increased 14.3% or 2.85 boardings PRH in January 2020 over January 2019. This is the average boardings per revenue hour for all fixed route service in January.

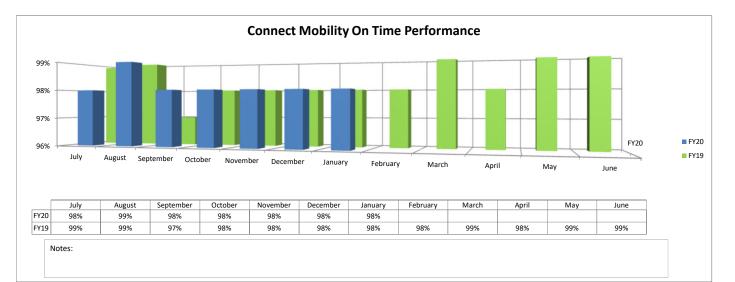


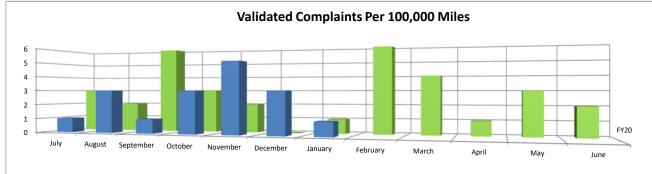
■ FY20

■ FY19

Notes: Mobility boardings per revenue hour in December 2019 decreased 4.3%, mileage increased 18.1%, and passenger trips increased by 143 trips or 12.3%.





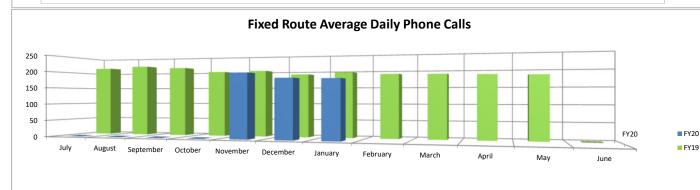


■ FY20

■ FY19

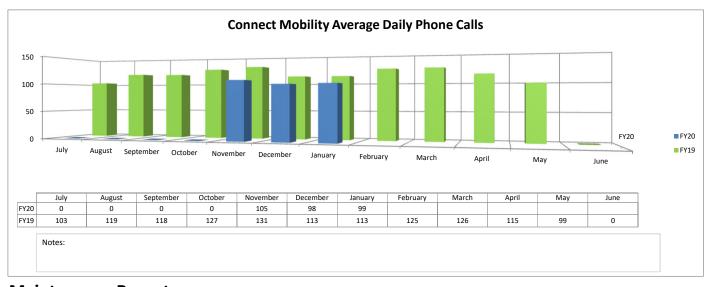
	July	August	September	October	November	December	January	February	March	April	May	June
FY20	1	3	1	3	5	3	1					
FY19	3	2	6	3	2	0	1	6	4	1	3	2

Notes:

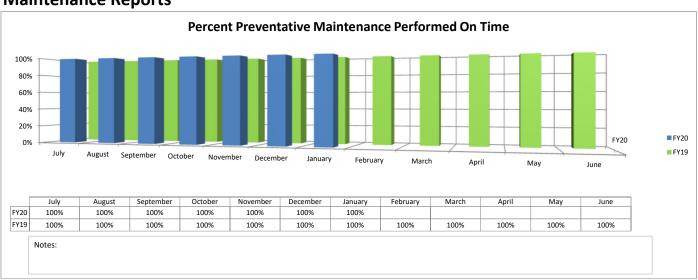


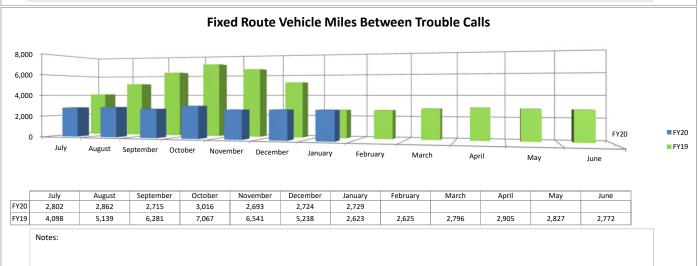
	July	August	September	October	November	December	January	rebruary	iviarch	Aprii	IVIAY	June
FY20	0	0	0	0	192	176	174					
FY19	215	220	214	200	202	190	195	189	188	186	184	0

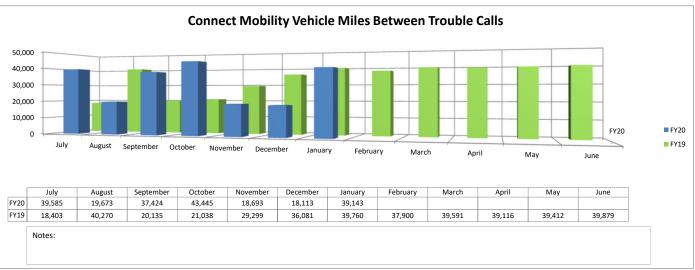
Notes:

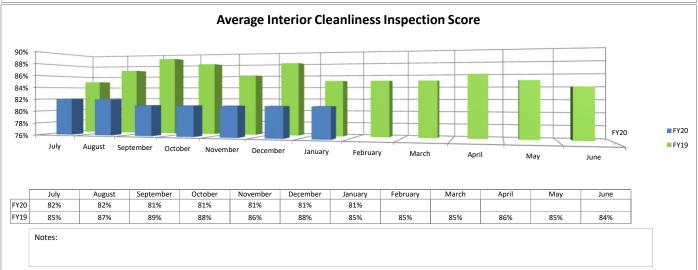


Maintenance Reports

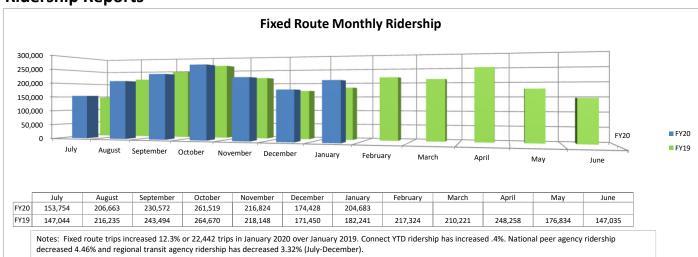


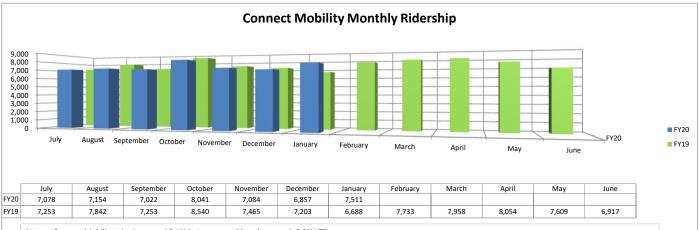




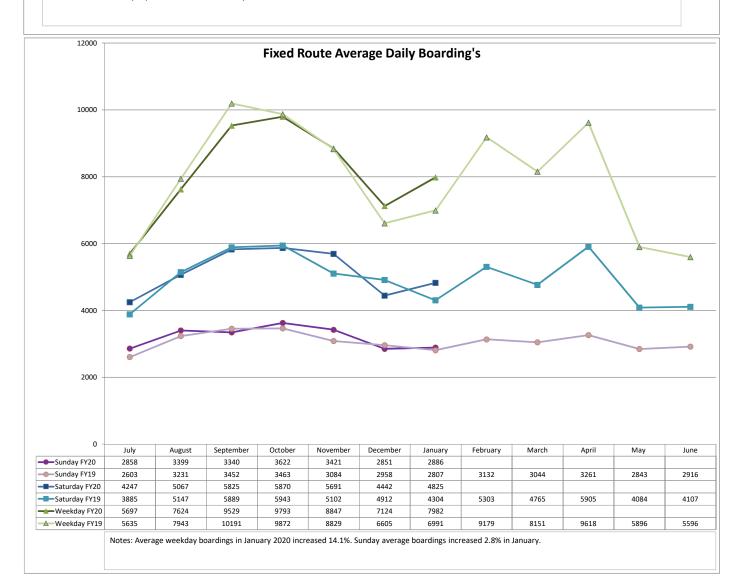


Ridership Reports

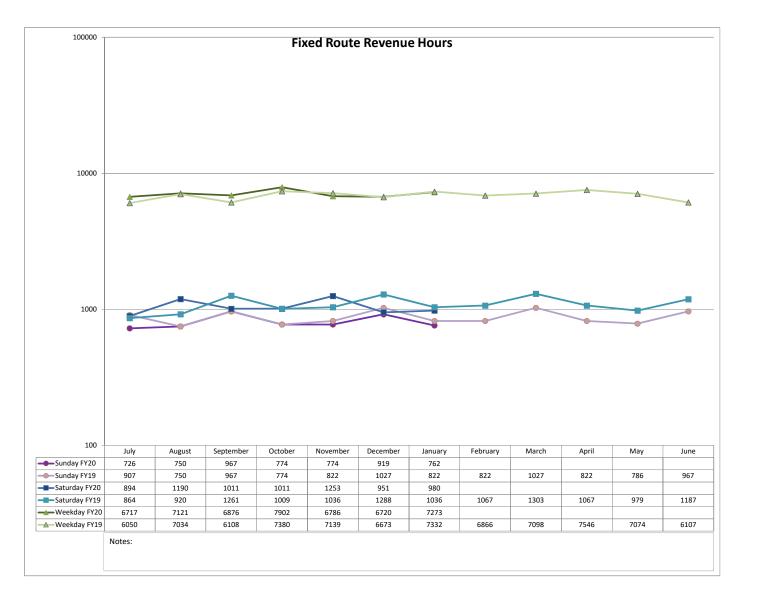


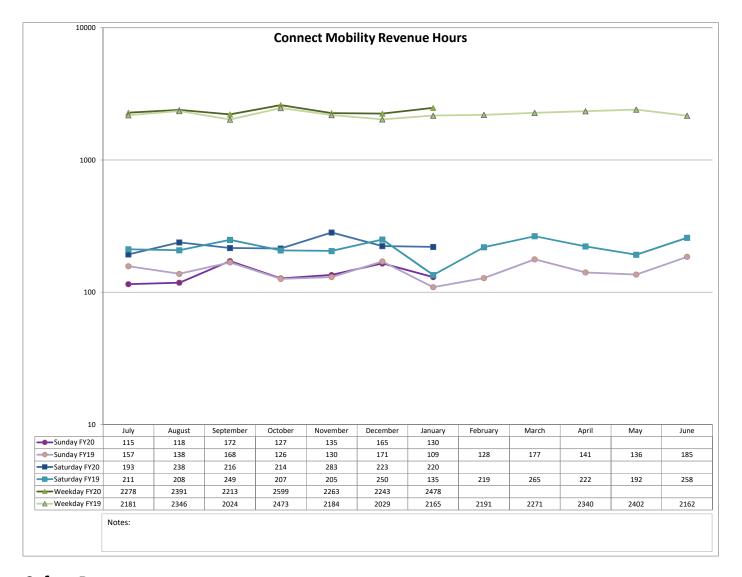


Notes: Connect Mobility trips increased 2.1% in January and has decreased -2.9% YTD.

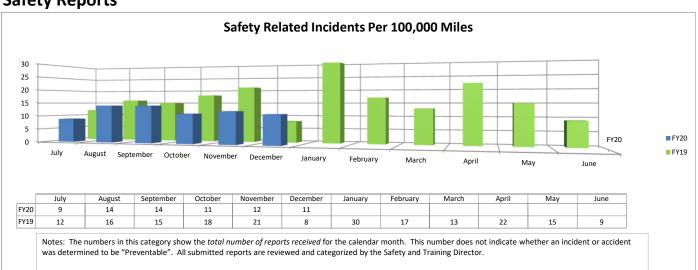


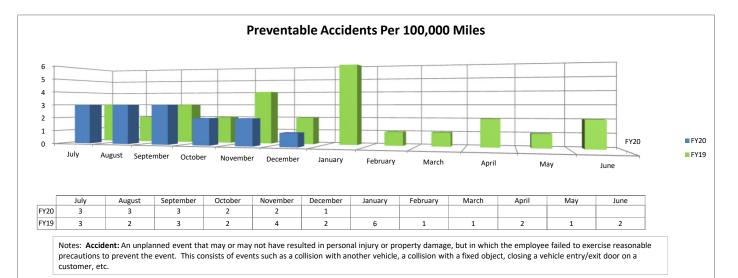


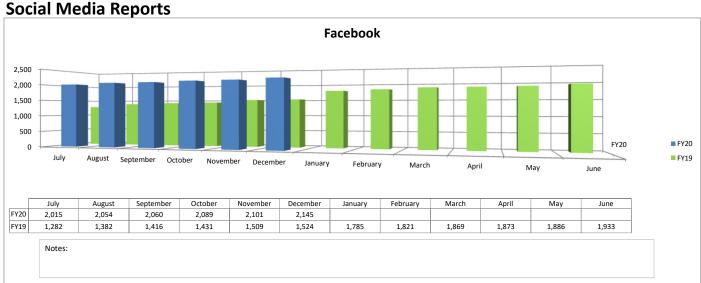


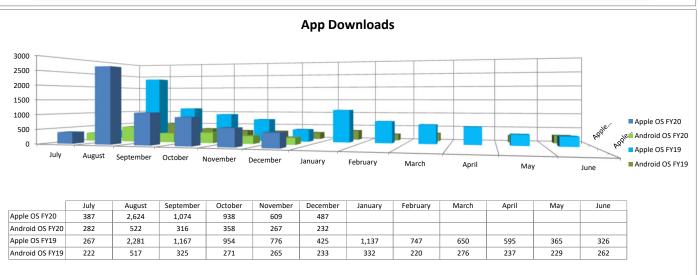


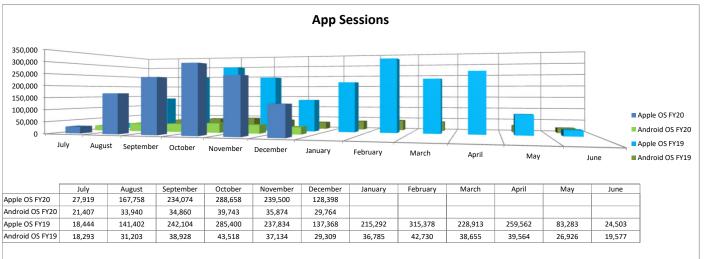
Safety Reports

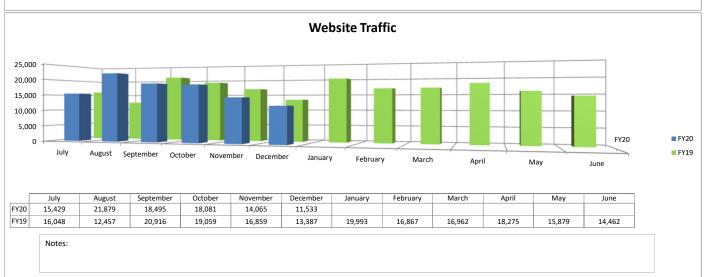


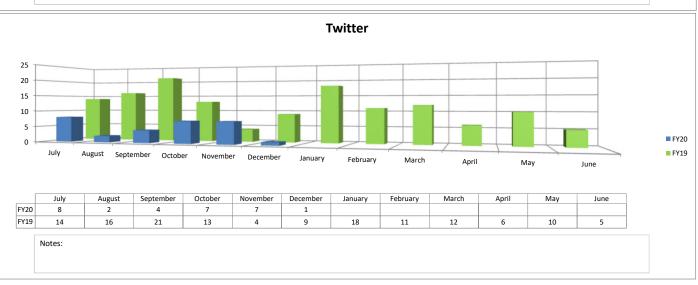


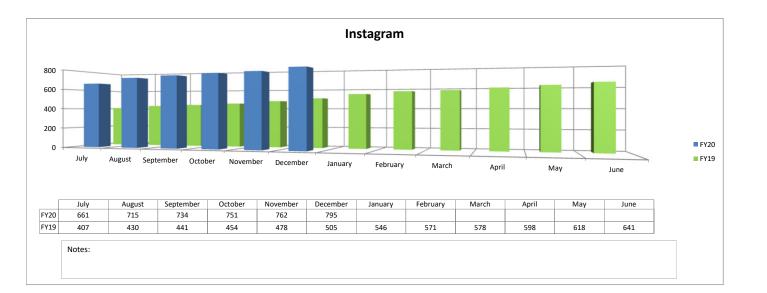














Statistics	Jan 20				Jan 19				% Change				
	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	
Connect Transit													
Green	24,906	8,268	842	29.58	20,964	8,224	838	25.03	18.8%	0.5%	0.5%	18.2%	
Red	26,864	14,812	1,380	19.47	25,502	14,812	1,380	18.48	5.3%	0.0%	0.0%	5.3%	
Lime	25,238	17,398	1,420	17.77	25,932	17,398	1,420	18.26	-2.7%	0.0%	0.0%	-2.7%	
Aqua	6,952	2,829	202	34.36	6,152	2,829	202	30.41	13.0%	0.0%	0.0%	13.0%	
Orange	4,258	5,048	380	11.21	4,266	4,970	380	11.23	-0.2%	1.6%	0.0%	-0.2%	
Gold	5,144	5,277	434	11.85	5,456	4,932	406	13.44	-5.7%	7.0%	6.9%	-11.8%	
Purple	11,224	11,267	769	14.59	10,002	11,219	769	13.00	12.2%	0.4%	0.0%	12.2%	
Blue	4,888	4,510	395	12.39	4,156	4,510	395	10.53	17.6%	0.0%	0.0%	17.6%	
Brown	4,662	4,149	362	12.89	4,234	4,149	362	11.71	10.1%	0.0%	0.0%	10.1%	
Tan	5,050	6,074	492	10.26	4,934	6,074	492	10.02	2.4%	0.0%	0.0%	2.4%	
Pink	10,256	4,925	388	26.43	5,252	4,439	388	13.54	95.3%	10.9%	0.0%	95.3%	
Yellow	12,910	7,711	538	24.01	11,420	7,543	526	21.71	13.0%	2.2%	2.2%	10.6%	
Olive	-	-	-		3,240	4,388	434	7.47	-100.0%	-100.0%	-100.0%	5	
Redbird	50,915	5,369	492	103.43	44,555	6,230	594	74.98	14.3%	-13.8%	-17.2%	38.0%	
Silver	6,598	7,475	590	11.18	6,176	7,500	590	10.47	6.8%	-0.3%	0.0%	6.8%	
Eastview	-												
Red Express	2,222	2,256	176	12.63									
Lime Express	2,596	2,162	154	16.86									
Total Fixed Route	204,683	109,532	9,015	22.71	182,241	109,218	9,176	19.86	12.3%	0.3%	-1.8%	14.3%	
Demand Response													
Connect Mobility	6,831	33,544	2,828	2.66	6,688	28,409	2,409	2.78	2.1%	18.1%	17.4%	-4.3%	
Medicaid	680												
Total Demand Response	7,511	33,544	2,828	2.66	6,688	28,409	2,409	2.78	12.3%	18.1%	17.4%	-4.3%	
SYSTEM TOTALS	212,194	143,076	11,843	17.92	188,929	137,627	11,585	16.31	12.3%	4.0%	2.2%	9.9%	



Statistics	YTD 20				YTD 19				% Change				
	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	
Connect Transit													
Green	179,525	56,981	5,803	30.94	163,975	57,179	5,716	28.69	9.5%	-0.3%	1.5%	7.8%	
Red	206,122	103,744	9,618	21.43	205,797	102,032	9,495	21.67	0.2%	1.7%	1.3%	-1.1%	
Lime	189,255	123,158	9,898	19.12	206,171	119,891	9,774	21.09	-8.2%	2.7%	1.3%	-9.4%	
Aqua	50,910	19,821	1,403	36.28	55,699	19,722	1,402	39.74	-8.6%	0.5%	0.1%	-8.7%	
Orange	31,587	34,919	2,637	11.98	33,411	34,603	2,634	12.68	-5.5%	0.9%	0.1%	-5.5%	
Gold	38,412	36,284	3,026	12.69	43,562	35,714	2,936	14.84	-11.8%	1.6%	3.1%	-14.5%	
Purple	84,081	78,334	5,333	15.77	83,034	77,758	5,327	15.59	1.3%	0.7%	0.1%	1.2%	
Blue	36,318	31,269	2,736	13.27	32,185	31,608	2,734	11.77	12.8%	-1.1%	0.1%	12.7%	
Brown	34,314	28,931	2,522	13.61	33,847	30,724	2,678	12.64	1.4%	-5.8%	-5.8%	7.7%	
Tan	36,364	42,264	3,426	10.62	37,922	45,709	3,705	10.24	-4.1%	-7.5%	-7.5%	3.7%	
Pink	73,159	34,205	2,697	27.13	46,098	30,782	2,692	17.12	58.7%	11.1%	0.2%	58.4%	
Yellow	103,359	53,011	3,697	27.96	107,434	53,025	3,699	29.05	-3.8%	0.0%	0.0%	-3.7%	
Olive	-	-	-		26,853	30,603	3,027	8.87	-100.0%	-100.0%	-100.0%	,	
Redbird	298,729	36,533	3,366	88.75	315,453	38,244	3,586	87.98	-5.3%	-4.5%	-6.1%	0.9%	
Silver	51,102	51,390	4,090	12.50	51,625	51,795	4,085	12.64	-1.0%	-0.8%	0.1%	-1.1%	
Eastview	-	-	-		216	501	48	4.50	-100.0%	-100.0%	-100.0%	,	
Red Express	17,670	15,363	1,198	14.75	-	-	-						
Lime Express	17,538	14,717	1,048	16.73	-	-	-						
Total Fixed Route	1,448,443	760,924	62,496	23.18	1,443,282	759,891	63,536	22.72	0.4%	0.1%	-1.6%	2.0%	
Demand Response													
Connect Mobility	46,770	225,031	19,011	2.67	52,244	216,849	17,923	2.91	-10.5%	3.8%	6.1%	-8.4%	
Medicaid	3,977												
Total Demand Response	50,747	225,031	19,011	2.67	52,244	216,849	17,923	2.91	-2.9%	3.8%	6.1%	-8.4%	
SYSTEM TOTALS	1,499,190	985,955	81,507	18.39	1,495,526	976,740	81,459	18.36	0.2%	0.9%	0.1%	0.2%	

Federal Update for Connect Transit Prepared by Cardinal Infrastructure February 25, 2020 Board Meeting

State of the Union Address

President Trump delivered his third State of the Union Address to Congress. The President highlighted the economic achievements attained during his first term, including sustained growth, low unemployment, and the passage of the United States-Mexico-Canada trade agreement. He touted the Opportunity Zones provisions of the Tax Cut and Jobs Act, highlighting how the new economic development tool is improving the lives of residents and business owners.

On infrastructure, he declared, "We must also rebuild America's infrastructure. I ask you to pass Senator John Barrasso's highway bill [the highway portion of the FAST Act reauthorization] to invest in new roads, bridges, and tunnels across our land." Senate Environment and Public Works Committee Chairman John Barrasso echoed the President's call for Congress to pass his bill, the America's Transportation Infrastructure Act of 2019.

FY 2021 Appropriations

Congressional offices have requested the submission of Fiscal Year (FY) 2021 appropriations requests. The deadline to make submissions is February 28, 2020. The request should include information on the specific program, funding level requested, as well as draft report and bill language. It is helpful to provide information on the program's impact on local infrastructure or economic development, what jobs are created or supported by the program, the program impact on the environment, and any additional persuasive information.

Grant Solicitation Announcements

Low or No Emission (Low-No) Program

The FTA released its notice of funding opportunity (NOFO) for \$130 million under the FY 2020 Low-No grant program. Applications are due by March 17, 2020. The NOFO differs from the FY 2019 solicitation by encouraging applicants to include features that incorporate "innovative technologies or practices in support of FTA's Accelerating Innovative Mobility (AIM) initiative," which includes "integrated fare payments systems...[or]...advancements to propulsion systems." Innovation is also defined as new "operational models, financial or procurement arrangements, or value capture."

Buses and Bus Facilities Program

The FTA announced the availability of \$454.6 million for the FY 2020 Buses and Bus Facilities grant program. Applications are due by March 30, 2020. As in the Low-No grant solicitation, FTA encourages innovative technologies and practices. Innovative practices may include new public transportation operational models, financial or procurement arrangements, value capture, or streamlining of fare collection systems into a single network.

Better Utilizing Investments to Leverage Development (BUILD) Program

The U.S. Department of Transportation announced a notice of funding opportunity for FY 2020 BUILD discretionary grant program. U.S. DOT intends to award 50% of funding to projects located in rural areas, as reflected in the Department's R.O.U.T.E.S. initiative. Additionally, U.S. DOT will award no less than \$15 million (of the \$1 billion in funding available) for the planning, preparation or design of eligible projects. A webinar will be held on February 25, 2020. The deadline to submit an application is May 18, 2020.

House Democrats' Infrastructure Proposal

On January 29th, House Democrats released principles of their infrastructure proposal, 'Moving Forward Framework,' which proposes to invest \$760 billion over a five-year period; investing in roads, bridges, transit

systems, railways, airports, ports, inland waterways, wastewater, drinking water systems, brownfields, broadband, and electric grid infrastructure.

The transit investments (\$105 billion) portion focuses on investing in zero emission buses; reforms the Capital Investment Grant program; increases bus and bus infrastructure funding alongside procurement reforms; reforms Buy America; and advances mobility on demand projects. The highway investments portion (\$319 billion) focuses on investing in alternative fuel infrastructure, requires States to measure greenhouse gas pollution; deploy smart infrastructure and new technologies, and invest in workforce development programs.

The proposal includes:

- \$434 billion to surface transportation (\$319 billion for highway investments, \$105 billion in transit investments, \$10 billion to safety investments).
- \$55 billion to rail transportation.
- \$30 billion to airport and airway infrastructure.
- \$19.7 billion to harbor maintenance trust fund.
- \$10 billion to water resources investments.
- \$50.5 billion to clean water investments (\$47.1 billion for water investments, \$3.4 billion for regional investments).
- \$2.7 billion to brownfields restoration and reinvestment.
- \$59.7 billion to clean drinking water and clean energy (\$25.4 billion for drinking water investments, \$34.3 billion for clean energy investments).
- \$98 billion for broadband and communications.

Of the \$34.3 billion for clean energy investments, \$1.5 billion will go towards electric vehicle infrastructure and \$850 million for smart communities' infrastructure. The \$850 million will be provided via technical assistance, grants, and training. As part of the clean energy investments, \$300 million will support expanded development of alternative fuel infrastructure and \$925 million to support transportation electrification.

House Republicans' Infrastructure Proposal

House Transportation and Infrastructure Committee Ranking Member Sam Graves and Highways and Transit Subcommittee Ranking Member Rodney Davis released Republican infrastructure and FAST Act reauthorization principles. Several of the priorities (streamlining project delivery, and rural infrastructure needs) reflect what the Administration proposed in February 2018 - streamlining permitting and \$50 billion for a Rural Infrastructure Program.

Priorities include: addressing the long-term sustainability of the Highway Trust Fund, incorporating innovative developments in technology to improve our infrastructure, streamlining the project delivery process to maximize available funding, addressing the infrastructure needs of America's rural communities, prioritizing core programs and functions of existing federal surface transportation programs, and ensuring state flexibility.

House Ways and Means Examines Infrastructure Financing

The House Ways and Means Committee held a hearing, "Paving the Way for Funding and Financing Infrastructure Investments." Prior to the hearing, the Joint Economic Committee released a report to provide a number of options for infrastructure funding and financing. The report discusses the Highway Trust Fund, tax-exempt financing for public infrastructure, Qualified Opportunity Zones, vehicle miles traveled (VMT), tolling, infrastructure banks, public-private partnerships, as well as expired and repealed provisions, including advance refundings of bonds.

Committee Chairman Neal discussed application of dynamic scoring (which is the measure of the impact the bill would have on the budget deficit and economy), as it relates to infrastructure investment, anticipating that it will lead to substantial economic growth.

Joung Lee, Director of Policy and Government Relations, American Association of State Highway and Transportation Officials outlined three categories for increasing Highway Trust Fund (HTF) funding:

- Raising the rate of taxation or fee rates of existing federal revenue streams into the HTF (e.g., motor fuel taxes on gasoline and diesel (including indexing), user fees on heavy vehicles, and sales taxes on trucks, trailers, and truck tires).
- Identifying and creating new federal revenue sources for the HTF (e.g., mileage-based user fee, perbarrel oil fee, and freight user fee).
- Redirecting current revenues (and possibly increasing the rates) from other federal sources into the HTF (customs duties, income taxes, and other revenues from the general fund).

D.J. Gribbin, the previous special assistant to the President on infrastructure, testified that there are two "behavioral inefficienc[ies];" that "federal infrastructure funding is supplemental to local and state funding...[and] federal infrastructure funding results in communities delaying increased investment in infrastructure hoping federal funding will be available instead." If provided federal funding, Gribbin says "state and local governments reduce their own, planned expenditures on infrastructure after having received federal grants."

FY 2021 Administration Budget Proposal

On February 10th, the White House released its FY 2021 Budget Request, 'A Budget for America's Future.' The budget includes supplemental documents, including an infrastructure section, 'Historic Investment in America's Infrastructure.' The budget provides, "In the coming months, the Administration will release the details of its reauthorization proposal."

Notable portions of the budget for U.S. DOT include:

- 10-year, \$810 billion reauthorization of surface transportation programs (no pay-fors mentioned).
- \$190 billion for additional infrastructure investments, across a range of sectors, for a total of \$1 trillion in infrastructure investment.
- \$21.6 billion in discretionary budget authority for 2021, a \$3.2 billion or 13% decrease from the 2020 enacted level.
- Eliminates the required set-aside for the Transportation Alternatives program; provides additional flexibility to use resources within Surface Transportation Block Grant.
- 8% increase in 2021 for highway and transit formula programs from the level provided in the last year of the FAST Act.
- \$1 billion to the Better Utilizing Investments to Leverage Development (BUILD) program.
- \$1 billion to the Infrastructure for Rebuilding America (INFRA) program.
- \$168 million for Buses and Bus Facilities formula grants.
- \$170 million for Buses and Bus Facilities discretionary grants.
- \$75 million for Low-No grants.

NEPA Proposed Rulemaking

The White House Council on Environmental Quality (CEQ) announced a notice of proposed rulemaking "to modernize and clarify regulations to facilitate a more efficient, effective, and timely NEPA review process." Comments should be submitted on or before March 10, 2020. APTA is accepting comments by February 28, 2020.

The NPRM would, among other things:

- Establish presumptive time limits of two years for completion of environmental impact statements (EISs) and one year for completion of environmental assessments (EAs).
- Require joint schedules, a single EIS, and a single record of decision (ROD), where appropriate, for EISs involving multiple agencies.
- Provide direction regarding the threshold consideration of whether NEPA applies to a particular action.
- Clarify that "reasonable alternatives" requiring consideration must be technically and economically feasible.
- Reduce duplication by facilitating use of documents required by other statutes or prepared by State, Tribal, and local agencies to comply with NEPA.
- Allow agencies to establish procedures for adopting other agencies' categorical exclusions.

Accelerating Innovative Mobility

FTA Acting Administrator Jane Williams announced an upcoming NOFO for the Accelerating Innovative Mobility (AIM) initiative. The AIM initiative, according to the FTA's press release, "encourages innovation throughout the industry by promoting forward-thinking approaches to improve transit system design, service, and financing." The \$11 million challenge will "help transit agencies experiment with new ways of doing business, such as exploring new service models that provide more efficient and frequent service."

Zero Emission Buses and Infrastructure

Senator Catherine Cortez Masto (D-NV), a member of the Senate Banking Committee, sent letters to APTA and AASHTO, among other stakeholders (Apple, Google, Uber, Lyft) to discuss their respective roles in lowering transportation emissions.

The letter to APTA/AASHTO specifically requests feedback on:

- How can federal policy best support efforts by state DOTs and transit operators in ensuring adequate infrastructure for ZEVs exists?
- What challenges do state DOTs or transit operators face when coordinating efforts across state lines?
- How are your member departments and operators working with local utilities, energy providers, and charging companies to address these challenges?
- Are there federally imposed direct, or indirect, barriers to building out charging and refueling infrastructure that would be useful to reexamine?
- Would an overarching federal strategy be useful for departments in setting ZEV attainment goals?



MEMO

February 25, 2020

TO: Board of Trustees

FROM: Pat Kuebrich, Finance Director

Subject: Recommendation of Cash Farm Lease

RECOMMENDATION: That the three (3) year Cash Farm Lease with Mark Thompson beginning on April 1, 2020 and ending on March 31, 2023 on a cash rent basis of \$200.00 per acre per year, and a total of \$1,000 per year to be approved.

BACKGROUND: In the past several years Connect has leased these acres of land. The property will be maintained by the Lessee and provides additional revenue to Connect.

DISCUSSION: The land produces average to fair yields due to sitting rather low and does not properly drain because of tile damage. Per the Farmland Values and Lease Trends the typical cash rental rates per acre of land with average to fair productivity ranges from \$185 to \$215.

FINANCIAL IMPACT: Revenue received will be directed to fiscal year 2021 - 2023 operational revenues.

CASH FARM LEASE

S	ADE AND ENTERED into by and between Bloomington-Normal Public Transit ystem, herein after called "Lessor", and Mark Thompson, herein after called essee", this day of, 2020.
	WITNESSETH:
1.	That the Lessor hereby leases to Lessee, during the time period commencing on the 1st day of April, 2020, and ending on the 31st day of March, 2023, the following property (see Attachment A) to be used for farming purposes only. The tillable acres are stipulated to be <u>5 acres</u> , more or less. Lessee, in consideration of this lease, agrees to pay cash rent on the basis of \$200.00 per acre per year.
	The Lessor reserves the right to terminate this lease upon a six (6) month written notice to the Lessee. The Lessor will notify the Lessee no later than October 1 st to terminate the lease for the following year.
	Annual rent is due and payable in the amount of \$1,000.00 on November 1, 2021, November 1, 2022, and November 1, 2023.
2.	 Roadways shall be mowed at least twice during the growing season. Spray fence rows in the spring with brush killer or other material. To plant cover crop in the event layout acres are provided under the Government Program. Ditch maintenance and tiling would be responsibility of Lessor. Not to damage any existing grass waterways. To provide adequate crop insurance. To vacate said premises at the expiration of this lease without any notice to quit or any demands and to deliver up the premises to the Lessor. Lessor consents to Lessee entering into any farm program and agrees to join in executing necessary agreements with Lessee receiving farm program payments. To prorate lime application over a 4-year period.
	T IS FURTHER UNDERSTOOD AND ACKNOWLEDGED that Lessor has a lien gainst all crops harvested for payment of cash rent.
	T IS FURTHER UNDERSTOOD AND AGREED that this land is rent for farm see only.
٧	VITNESS our hands and seals this day of, 2020.
	Lessor Lessee